

Seeking Treasurer

April 2026

The Legacy Fund for the Environment is currently seeking a volunteer treasurer to oversee the financial operations that underpin our mission to fund legal action for environmental protection.

Position description

As Treasurer of the LFE, you would be in charge of knowing and summarising the organisation's financial status for the Board of Directors. The position is **remote** and **volunteer**.

Position responsibilities

Monthly responsibilities (approx. 5 hours / month):

- Prepare monthly financial reports for board meetings (3h).
- Attend monthly board meetings (1h).
- Keep good financial records (1h).

One-time responsibilities (approx 20 hours):

- Direct the development of a 2026-2027 operational budget.
- Refine and streamline the internal financial reporting workflow and templates.
- Ensure all current accounts are accurate and up to date.

Position benefits

- Join a team of inspiring and dedicated experts in environmental activism, municipal government, law, and nonprofit governance.
- Learn about nonprofit governance and management and about local citizen conservation initiatives in Quebec.
- Contribute to a real need for better funding for environmental justice.

See our [one-page summary](#) for more details on the Legacy Fund's mission and actions.

Candidate profile

Required

- Education and/or experience in finance, accounting, or business administration
- Experience with Intuit QuickBooks
- Strong analytical and data validation and reporting skills

Desired

- Experience with not-for-profit finances
- Passion for environmental protection

Apply now

To indicate your interest, please contact admin@legacyfundenvironmental.org with your CV and a short cover letter describing your interest in the position.

We hope to hear from you soon.

